

EC Scranton Memorial Library

Minutes of the Board of Trustees Monday, May 17, 2021

CALL TO ORDER: Wiles called the meeting to order at 7:02pm. In attendance were Beecher, Craft, Davis, Dennett, Luckenbach, Maney, McCullough, Petrie, Pullaro, Shirley, Sprague, Stableford, Wiles, Wolf, Board of Finance Liaison McPherson, Henry Griggs, and Head of Children's Services Lydia Holland.

PUBLIC COMMENT: No public comment.

MINUTES: Davis made a motion to approve the minutes of April 19, 2021. Craft seconded the motion. The minutes were approved as written.

PRESIDENTS REPORT: The budget referendum takes place May 18. The library will close on Friday, June 18 for library staff professional development and appreciation.

Staff Report: Lydia Holland, Head of Children's Services, reported on summer programming in Children's Services including summer reading, BINGO activity cards, and OneBook OneTown.

Building Project Report: Griggs reported that the sidewalk is being repaired. The final report created for the State Historic Preservation Office (SHPO) was accepted and will be made available to the public.

TREASURER REPORTS: Davis reported that the budget remains on track. Fundraising and development was steady and solid all year despite a challenging environment. Fund balances were up for the month of April and funds remain invested to the limit of the investment policy.

DIRECTORS REPORT: No report.

SCRANTON LIBRARY FRIENDS: No report.

OLD BUSINESS

Action Items Review: Petrie led the action items review.

NEW BUSINESS

No new business.

COMMITTEE REPORTS

Governance: The Governance Committee will present new board members at the July meeting. The slate of officers will be voted on in July, as well. The bylaws are being edited to include the newly formed Building and Grounds committee and will be presented in June to be voted on in July.

Finance and Investments: See Treasurer Reports.

Strategic Direction: No report.

Audit: No report.

Development: The Great Give event raised \$4,220, exceeding the goal. May annual appeal letters will be sent shortly. The Scranton Shops fundraiser takes place on June 4 and includes over 40 sponsors and 40 participating businesses. Up to 200 tickets at \$50 can be sold.

SPECIAL COMMITTEE REPORTS:

Building and Grounds: Stableford reported that the committee will ensure that the library building is being properly maintained and that all service contracts are in place. The committee will also evaluate the utility of two outbuildings and develop operational plans for them.

NEW ACTION ITEMS REVIEW:

- Vote in the budget referendum May 18
- Donate to library staff appreciation event scheduled for June 18
- Support the Friends book sale the weekend of May 28
- Buy & sell tickets and help with June 4 Scranton Shops Event

ADJOURNMENT: The meeting adjourned at 7:55pm.

Respectfully submitted,
Jessica McCullough
Secretary