

E.C. Scranton Memorial Library
Teen Social Media Volunteer

The E.C. Scranton Memorial Library Teen Center in Madison, CT seeks a Social Media Volunteer! The Teen Department provides young adults with a quality collection of materials, expert help locating materials for both recreational and informational needs, and programs to support their transition into adulthood. The successful candidate for this position will display enthusiasm and creativity, be technically proficient and have some knowledge of Instagram and TikTok. Good judgement is a must; the volunteer will be evaluated on the appropriateness of content. This position reports to the Teen Librarian.

Position Definition

This position is responsible for creating content using the volunteer Canva account for the Teen Instagram, and assisting in creating content for our TikTok account.

Hours

5-7 p.m. Wednesdays

Essential Job Functions

- Use Canva to make creative, eye catching Instagram posts for the Teen Instagram account.
- Assist Teen Librarian in creating content for the Teen Center's TikTok account.