

**E.C. Scranton Memorial Library**  
**Teen Volunteer Page**

The E.C. Scranton Memorial Library Teen Center in Madison, CT seeks a Teen Volunteer Pages to help shelve, organize, and advise! The Teen Center provides local teens with a quality collection of materials, expert help locating materials for both recreational and informational needs, and programs to support them during their transition into adulthood. The successful candidate for this position will display enthusiasm and attention to detail; no experience necessary, though familiarity with the Dewey Decimal System is a plus. This position reports to the Teen Librarian.

**Position Definition**

This position is responsible for shelving books, shelf reading, and occasionally helping our LTAs and Librarians with program preparation.

**Hours**

5-7 p.m. on Thursdays

**Essential Job Functions**

- Shelving materials that have been returned.
- Shelf reading; making sure things are where they're supposed to be!
- Advising the Teen Librarian on programs and collection development.