

**E.C. Scranton Memorial Library**  
**Teen Volunteer Page (2)**

The E.C. Scranton Memorial Library Children's Department in Madison, CT seeks two Teen Volunteer Pages to help shelve, organize, and occasionally craft! The Children's Department provides children and caregivers with a quality collection of materials, expert help locating materials for both recreational and informational needs, and programs to encourage a love of reading, learning, and exploring the world around them. The successful candidate for this position will display enthusiasm and attention to detail; no experience necessary, though familiarity with the Dewey Decimal System is a plus. This position reports to the Head of Children's Services and the Children's Librarian.

**Position Definition**

This position is responsible for shelving books, shelf reading, and occasionally helping our LTAs and Librarians with program preparation.

**Hours**

3-4:30 p.m. on Tuesdays OR 5-7 p.m. on Wednesdays

**Essential Job Functions**

- Shelving materials that have been returned.
- Shelf reading; making sure things are where they're supposed to be!
- Cutting, gluing, and other basic crafting needs.