Website Privacy Policy

Records and information that may identify specific data, files, programs, or other electronic materials which a user has consulted, are considered confidential and shall not be divulged to anyone other than the user, except as otherwise provided in the following points:

1. All users are advised that such records shall not be made available to any agency of the local, state, or federal government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, local, state, or federal law relating to criminal, civil, or administrative procedures or legislative investigatory power.
2. Users of Internet browsing software should be aware that the history of sites visited on the web is not private or secure.
3. The E.C. Scranton Memorial Library is not, and cannot be, responsible for maintaining the privacy or confidentiality of personally identifiable information provided by a user to a third party, such as a data service licensed by the State Library for its users. Any election to utilize third-party content or services will constitute your agreement to the terms of any privacy policy applicable to that content or service. The Library encourages users to review the privacy policies of all third-party providers.
4. Some users may choose to take advantage of RSS feeds from the Library catalog, public blogs, the ability to receive hold and overdue notices via email or text message, and similar services that send personal information related to Library use via public communication networks. Users are cautioned that any electronic communication utilizing the internet or wireless network is subject to unauthorized interception.

The E.C. Scranton Memorial Library requires that you provide personal information to enable us to respond to your email requests. Your email may be forwarded within the Library to employees who are better able to assist you. Other than for authorized law enforcement activities as described in 1) above, the Library does not share email with outside organizations without obtaining your permission.

Users accessing the Library's website will need to enable cookies in order to access a number of resources available through the Library. Our Library servers use cookies solely to verify that a person is an authorized user in order to allow access to licensed Library resources and to customize web pages to that user's specifications.

For site management, the Connecticut State Library uses software programs to create summary statistics that are used for such purposes as assessing what information is of most or least interest, determining technical design specifications, and identifying system performance areas. The Library collects and stores the following information:

- The name of the domain from which you access the Internet;
- The type of browser and operating system used to access our site;
- The date and time you access our site;
- The pages you peruse and files you access;

- The Internet address of the Web site from which you linked directly to our site

This information is not reported or used in any manner that would reveal personally identifiable information. Please refer to the Confidentiality of Library Records Policy for more information.

Approved by the Library Board of Trustees 5/18/2020.