

Study Room Policy

The Library has two small study rooms and one group study room available for public use. Adherence to the Library Code of Conduct is mandatory at all times. Future use of study rooms may be denied due to past violation of Library rules or conduct inconsistent with Library policies and guidelines.

Approved by the Library Board of Trustees 4/20/2020.

Guidelines

- Same day reservations may be made during library business hours in person, online, or over the phone.
- Reservations are limited to one per day, per individual or group.
- Rooms may be reserved for up to two hours a day. If no one else has reserved the room, patrons may continue to use a room beyond their allotted time, but must vacate it immediately when a new patron signs in.
- Reservations will be held for 15 minutes past the scheduled start time before being released to another patron.
- Use of the group study room inside the Teen Area is limited to teens (age 12 – grade 12) after 3pm, on weekends, and during school vacations. Adults are welcome to use the room while teens are in school.