

## EC Scranton Memorial Library

Minutes of the Board of Trustees Monday, December 6, 2021

CALL TO ORDER: Wiles called the meeting to order at 7:02pm. In attendance were Beirne, Davis, Dennett, Gagliano, Luckenbach, McCullough, Piner, Shirley, Sprague, Stableford, Walz, Wiles, Wolf, Board of Finance liaison McPherson, Library Director Scarpa, Barbra Buckley, and Head of Reference and Local History Marcia Sokolnicki.

PUBLIC COMMENT: No public comment.

MINUTES: Dennet made a motion to approve the minutes from November 15, 2021. Stableford seconded. Minutes approved as amended.

### PRESIDENTS REPORT

Quarterly Staff Update: Sokolnicki, Head of Reference and Local History, provided an update on activities in the reference and local history department: collection management project in the adult and teen collections, use and management of the local history collection and East River Reading Room, programming and reader's advisory services.

Update on Building Project: No report.

PRESIDENTS REPORT: Wiles thanked trustees for supporting the many recent events hosted by or supported by the library. Governor Lamont held a press conference in the library on December 6.

TREASURER REPORTS: November's statement will be presented in January.

Present FY 2022/2023 budget draft for approval: Scarpa reviewed the draft budget. Luckenbach made a motion to approve the 2022/23 draft budget, Dennett seconded. The motion passed with one abstention.

DIRECTORS REPORT: Scarpa reported that staff are on track to meet collection development goals. The library received grant funding to provide a mobile pop-up library in North Madison that will be piloted in spring 2022. The library is collaborating with the schools for the Kindness BINGO project.

SCRANTON LIBRARY FRIENDS: Piner presented Barbra Buckley, Vice President of the Scranton Library Friends. The Friends' total contribution to the library for the 2021 calendar year was \$47,350. Buckley shared information about a new fundraiser, "Put a Bow On It," taking place in December.

### OLD BUSINESS

Action Items Review: Luckenbach led the action items review.

### NEW BUSINESS

Review Staff COVID Policy: The board reviewed the draft staff COVID policy. Wiles will consult with an attorney and update the policy.

Recommendation to approve Barbra Buckley as Scranton Library Friends representative: Dennett made a motion to recommend the board approve Barbra Buckley as Scranton Library Friends representative, Stableford seconded. Approved unanimously.

#### COMMITTEE REPORTS

Governance: No report.

Finance and Investments: No report.

Strategic Direction: Sprague requests that all members send status updates.

Audit: Pullaro presented the draft audit for the year ending June 30, 2021.

Development: The Committee is organizing a raffle for 2022.

Building and Grounds: No report.

#### NEW ACTION ITEMS REVIEW:

- Upcoming events include "Put a Bow on It" and a food drive
- Complete strategic plan status updates
- Review audit and send questions or comments to Pullaro

ADJOURNMENT: The meeting adjourned at 8:47.

Respectfully submitted,  
Jessica McCullough  
Secretary